



# MIAMI BEACH

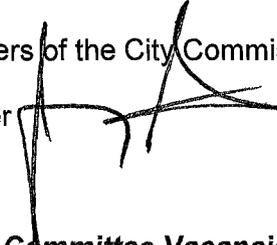
OFFICE OF THE CITY MANAGER

NO. LTC # 420-2014

LETTER TO COMMISSION

RECEIVED  
20 DEC 16 PM 3:12  
CITY CLERK'S OFFICE

TO: Mayor Philip Levine and Members of the City Commission

FROM: Jimmy L. Morales, City Manager 

DATE: December 15, 2014

SUBJECT: **Affordable Housing Advisory Committee Vacancies**

The purpose of this Letter to Commission is to advise you that vacancies in the City's Affordable Housing Advisory Committee (AHAC) may jeopardize the timelines for completing tasks that require AHAC input as mandated by both our Federal and State funding agencies.

The AHAC is stipulated by Florida Statute 420.9076 and established locally by Miami Beach Code of Ordinances Sec. 2-167 (and as amended). It consists of eighteen (18) voting members serving two-year terms. Currently, there are only twelve (12) appointed members. The City Clerk has notified staff that the terms of four (4) of the At-Large appointees and three (3) of the Direct appointees will expire on December 31, 2014. Furthermore, one of the At-Large appointees will also reach the member service limit on the same date.

After being unable to call a meeting for several months, due to a lack of an appointed quorum of membership, the AHAC was able to hold a meeting on December 1, 2014. At that meeting, the committee outlined its schedule of tasks to be addressed in the coming year. These tasks include the following:

1. Evaluation, review, and recommendations for the allocation of the U.S. HUD Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) funds for FY 2015/2016;
2. Prepare the State Housing Initiatives Partnership (SHIP) Program Triennial Review and Recommendation Report; and
3. Review and make recommendations for the preparation of the SHIP Local Housing Assistance Plan (LHAP) for FY 2016/2017, FY 2017/2018, and FY 2018/2019.

Each of these tasks has strict guidelines relating to public input and review and approval by the City Commission. These tasks are also subject to extremely sensitive timelines relating to completion and submission to U.S. HUD and the State of Florida. To meet those requirements, it is important that the AHAC maintain quorum and conduct business. As such, we are encouraging appointments to ensure compliance with review and report and plan submission deadlines.

If you have any questions, please feel free to see me.