

MIAMI BEACH

OFFICE OF THE CITY MANAGER

LTC # **351-2015**

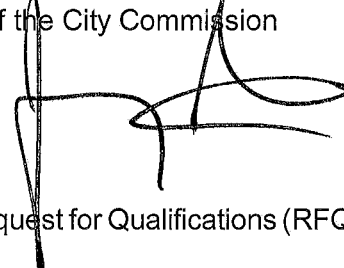
LETTER TO COMMISSION

TO: Mayor Philip Levine and Members of the City Commission

FROM: Jimmy L. Morales, City Manager

DATE: September 8, 2015

SUBJECT: Evaluation Committee Relative to Request for Qualifications (RFQ) No. 2015-206-KB, for Roofing Consultant Services



The purpose of this LTC is to update the Mayor and City Commission on the status of Request for Qualifications (RFQ) No. 2015-206-KB, which seeks to establish an agreement with a qualified firm(s) for Roofing Consultant Services.

The City expects to receive proposals pursuant to this RFQ on Friday, September 11th, 2015. The Responsive proposals will be reviewed by the Evaluation Committee in accordance with the criteria established in the RFQ.

I am considering appointing the following individuals to serve on the Evaluation Committee:

- Ramon Duarte, Property Maintenance/Operations Superintendent, Property Management, City of Miami Beach
- Oniel Toledo, Project Coordinator, Parks and Recreation Department, City of Miami Beach
- Carla Dixon, Capital Projects Coordinator, Capital Improvement Program, City of Miami Beach

I am also considering the following individuals as alternates:

- Edgar Zapata, Maintenance Management Coordinator, Property Management, City of Miami Beach
- Adrian Morales, Senior Administrative Manager, Property Management, City of Miami Beach

I would appreciate any comments and/or suggestions you may have by Friday, September 11th, 2015.

Thank you.

JLM/AD/KB 